SECTION 6. CATALOG

<u>6.1 Catalog Overview</u>. Use the Catalog function to query the Standard Catalog, update select information on the Standard Catalog, add/modify/delete User Created Catalog, view Catalog Reports, and view/maintain component catalog records. To access the catalog functions from the **SPR-Module Main Menu** click **Catalog** to display the **Catalog** menu (Figure 6.1-1).

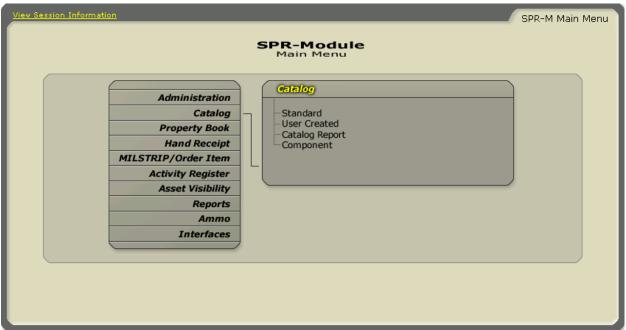


Figure 6.1-1 SPR-Module Main Menu, Catalog Menu

- <u>6.2 Standard Catalog.</u> Use this function to conduct a FEDLOG Query, SB700-20 Query, CFO NDE Query, Ammunition Query, and to update select FEDLOG information.
- a. From the **Catalog** menu, click **Standard** to display the **Standard Catalog** screen, with **FEDLOG Query** tab for the Property Book Level (Figure 6.2-1) or the Unit Level (Figure 6.2-2).

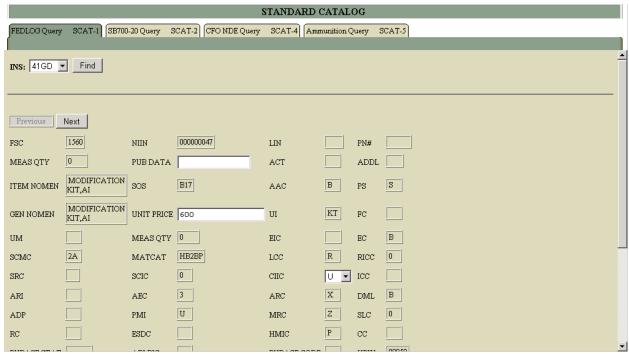


Figure 6.2-1 Standard Catalog Screen, FEDLOG Query Tab (Property Book Level)

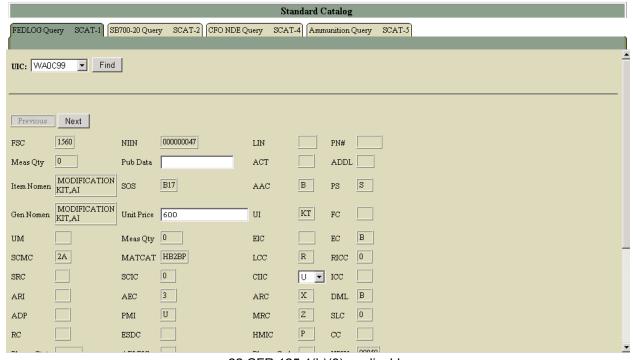


Figure 6.2-2 Standard Catalog Screen, FEDLOG Query Tab (Unit Level)

b. Use the horizontal scroll bar to display the bottom of the screen with additional catalog information and buttons (Figure 6.2-3).

Search Apply Refresh Help					
CSH THK	ECC		SRRC	CAGE	1
CSH DUN	WC		PKF	UPQ	
AIMI	DIST CD		TFC	INC	
REL NSN 1560	UM REL		UI REL	PC	
PHRASE STAT	ARI RIC		PHRASE CODE	UPW	00050
RC	ESDC		HMIC P	CC	

Figure 6.2-3 Standard Catalog Screen, FEDLOG Query Tab (with buttons displayed)

<u>6.2.1 FEDLOG Query</u>. Use this tab to view FEDLOG for the Installation (INS) Code or UIC selected and to update PUB data, Unit Price, CIIC, and the SRRC on FEDLOG items.

a. To view the FEDLOG:

(1) Click the **INS** or **UIC** LOV and click the desired Installation Code/UIC or click the **Find** button to display the Installation Code or UIC search screen (Figure 6.2-4 or 6.2-5).

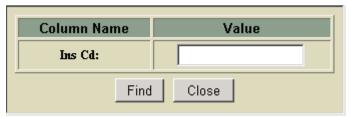


Figure 6.2-4 Installation Code Search (Property Book Level)

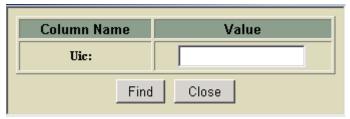


Figure 6.2-5 UIC Code Search (Unit Level)

- (a) Type the desired **Ins Cd** or **UIC** value.
- (b) Click the **Find** button to display the results.
- (2) The FEDLOG records are then displayed one per screen for the **Ins Cd** or **UIC** selected. Click the **Next** or **Previous** button to page through the report.

- b. To search for a specific record(s):
 - (1) Click the **Search** button to display the **FEDLOG Query Search** screen.
- (2) Click the **Column Name** LOV and click the desired **Column Name** (Figure 6.2-6).

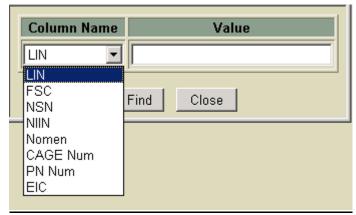


Figure 6.2-6 Standard Catalog, FEDLOG Query Search Screen

- (3) Enter the desired Value and click the **Find** button to display the results.
- c. To modify PUB DATA, UNIT PRICE, CIIC, and SRRC for a FEDLOG item:
 - (1) Enter the desired **PUB DATA** and **Unit Price**.
 - (2) Click the desired CIIC and SRRC from the LOVs.
- (3) Click the **Apply** button to save the change(s) to the database. The system saves these updated FEDLOG records as a User Created Catalog record for the Installation Code or UIC that was used.

NOTE: All or any of the four fields may be changed.

- <u>6.2.2 SB700-20 Query</u>. Use this tab to display the Army Adopted Item of Materiel and List of Reportable Items (SB 700-20).
- a. From the **Standard Catalog** screen click the **SB700-20 Query** tab to display the screen (Figure 6.2-7).

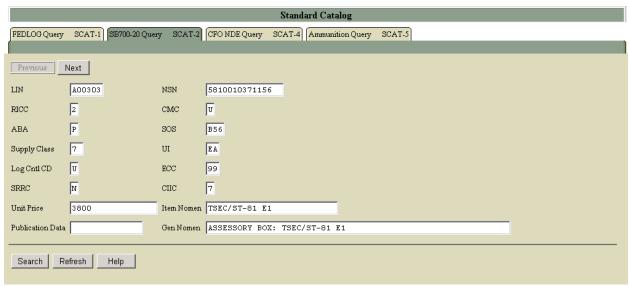


Figure 6.2-75 Standard Catalog Screen, SB700-20 Query Tab

- b. To view the SB700-20 click the **Next** button to display the next record or the **Previous** button to display the previous record.
 - c. To search for a specific record(s):
- (1) Click the **Search** button to display the **SB700-20 Query Search** screen (Figure 6.2-8).

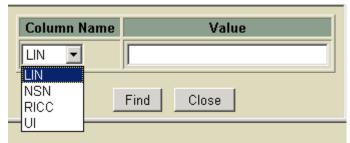


Figure 6.2-8 Standard Catalogs, SB 700-20 Query Search Screen

- (2) Click the Column Name LOV and then click the desired Column Name.
- (3) Enter the Value, and then click the **Find** button to display the search results.

- 6.2.3 CFO NDE Query. This tab allows the user to query the CFO NDE catalog.
- a. From the **Standard Catalog** screen, click the **CFO NDE Query** tab to display the screen (Figure 6.2-97).

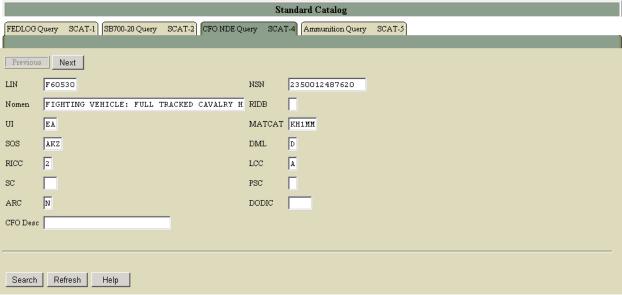


Figure 6.2-9 Standard Catalog Screen, CFO NDE Query Tab

- b. To search for a specific record(s):
- (1) Click the **Search** button to display the **CFO NDE Query Search** screen (Figure 6.2-10).
 - (2) Click the Column Name LOV and click the desired Column Name.

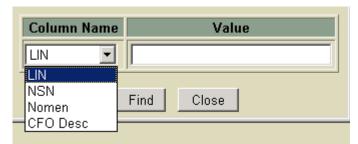


Figure 6.2-10 Standard Catalog, CFO NDE Query Search Screen

(3) Enter the **Value** and click the **Find** button to display the search results.

- 6.2.4 Ammunition Query. Use this tab to view and print the Ammunition Catalog.
- a. From the **Standard Catalog** screen, click the **Ammunition Query** tab to display the screen (Figure 6.2-11).

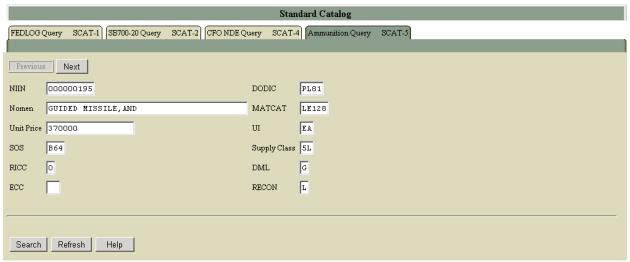


Figure 6.2-11 Standard Catalog Screen, Ammunition Query Tab

- b. To search for specific record:
- (1) Click the **Search** button to display the **Ammunition Query Search** screen (Figure 6.2-12).
 - (2) Click the Column Name LOV and click the desired Column Name.

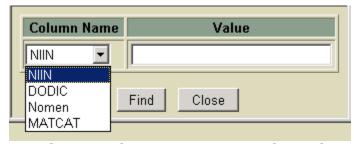


Figure 6.2-12 Standard Catalog, Ammunition Query Search Screen

(3) Enter the **Value** and click the **Find** button to display the search results.

- <u>6.3 User Created Catalog.</u> Use this process to view, modify, delete, and add User Created Catalog records for the property book level (section 6.3.1) or the unit level (section 6.3.2).
- <u>6.3.1 Catalog</u>. The **Catalog** tab provides the capability to view and maintain User Created Catalog records by Installation Code for the property book level.
- a. From the **Catalog** menu, click **User Created** to display the **User Created Catalog** screen with the **Catalog** tab defaulted (Figure 6.3-1).

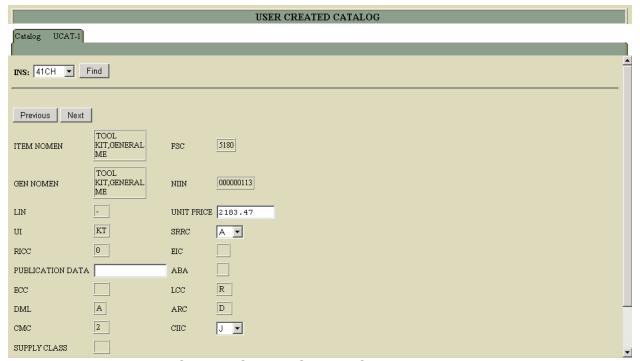


Figure 6.3-1 User Created Catalog Screen, Catalog Tab (Property Book Level)

- (1) Click the **Next** button to display the next record.
- (2) Click the **Previous** button to display the previous record.
- (3) Use horizontal scroll bar to display the bottom of the screen (Figure 6.3-2).

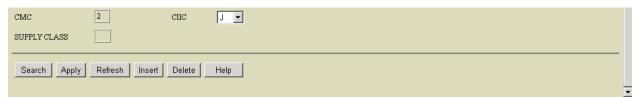


Figure 6.3-2 User Created Catalog Screen, Catalog Tab (with buttons).

b. To view the User Created Catalog for a specific Installation Code click the **INS** LOV and then click the desired Installation Code or click the Find button to display the Installation Code Search screen (Figure 6.3-3).

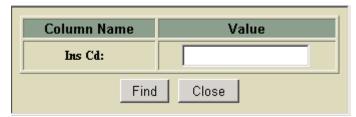


Figure 6.3-3 Installation Code Search (Property Book Level)

- (1) Type the desired Installation Code.
- (2) Click the **Find** button to display the User Created Catalog screen for the Installation Code entered.
 - c. To search for a specific record:
- (1) Click the **Search** button to display the **User Created Catalog Search** screen (Figure 6.3-4).



Figure 6.3-4 User Created Catalog Search Screen

- (2) Click the Column Name LOV and click the desired Column Name.
- (3) Enter the **Value** and click the **Find** button to display the search results.
- d. To modify a user created catalog record:

NOTE: Any or all of the fields not grayed out may be modified.

- (1) For fields with an LOV, click on the LOV and then click on the desired value.
 - (2) For fields without an LOV, enter the desired value.
 - (3) Click the **Apply** button to save the changes to the database.
 - e. To delete a user created catalog record:
- (1) Click the **Delete** button on the desired user created catalog record to display the Delete Confirmation message (Figure 6.3-5).



Figure 6.3-5 User Created Catalog Delete Confirmation Box

- (2) Click the **Yes** button to delete the user created catalog record.
- f. To add a user created catalog record:
- (1) Click the **Insert** button to display the **User Created Catalog** screen in the add mode (Figure 6.3-6).

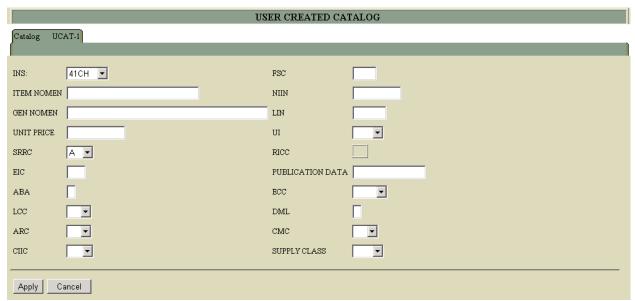


Figure 6.3-6 User Created Catalog Screen, Add Mode

NOTE: The FSC, NIIN, and LIN fields are mandatory.

- (2) Enter the new catalog information. For fields with an LOV, click on the LOV and then click the desired value. For fields without an LOV, type the desired value.
 - (3) Click the **Apply** button to save the new catalog record to the database.
 - (4) Click **OK** to the "Saving Data is Completed" message.
- <u>6.3.2 User Level Catalog</u>. The **Unit Level Catalog** tab provides the capability to view and maintain Unit Created Catalog records by UIC.
- a. From the **Catalog** menu, click **User Created** to display the **User Created Catalog** screen with the **Catalog** tab defaulted, then click the **Unit Level Catalog** tab (Figure 6.3-7).



Figure 6.3-7 User Created Catalog, Unit Level Catalog Tab

- (1) Click the **Next** button to display the next record, if available.
- (2) Click the **Previous** button to display the previous record, if available.
- (3) Click the **MILSTRIP- Transaction Request** link to input an order (request) for an item displayed on the User Created Catalog.

b. To view the User Created Catalog for a specific **UIC** click the **UIC** LOV and then click the desired UIC or click the **Find** button to display the **UIC** Search screen (Figure 6.3-8).

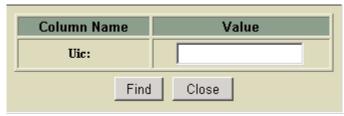


Figure 6.3-8 UIC Search

- (1) Type the desired **UIC**.
- (2) Click the **Find** button to display the **User Created Catalog** screen, **Unit Level Catalog** tab for the UIC.
 - c. To search for a specific record:
- (1) Click the **Search** button to display the **Unit Created Catalog Search** screen (Figure 6.3-9).

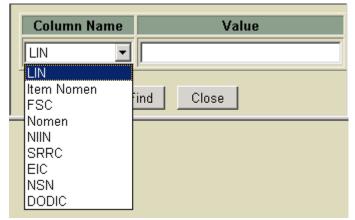


Figure 6.3-9 Unit Created Catalog Search Screen

- (2) Click the Column Name LOV and click the desired Column Name.
- (3) Enter the **Value** and click the **Find** button to display the search results.
- d. To modify a user created catalog record:

NOTE: Any or all of the fields not grayed out may be modified.

- (1) For fields with an LOV, click on the LOV and then click on the desired value.
 - (2) For fields without an LOV, type the desired value.
 - (3) Click the **Apply** button to save the changes to the database.
 - e. To delete a unit created catalog record:
- (1) Click the **Delete** button on the desired unit created catalog record to display the Delete Confirmation message (Figure 6.3-10).



Figure 6.3-10 Unit Created Catalog Delete Message

- (2) Click the **Yes** button to delete message.
- f. To delete any or all user created catalog records:
- (1) Click the **Purge Records** button to display the **Purge User Created Catalog** screen (Figure 6.3-11).

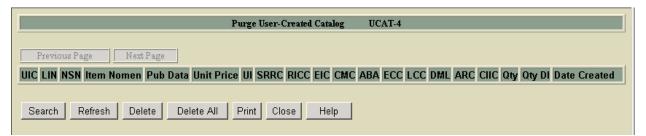


Figure 6.3-11 Purge User Created Catalog

- (2) Press the **Ctrl** key and click the records if selected records are desired.
- (3) Click the **Delete** (for selected records) or **Delete All** button.

- f. To add a user created catalog record:
- (1) Click the **Insert** button to display the **User Created Catalog** screen in the add mode (Figure 6.3-11).

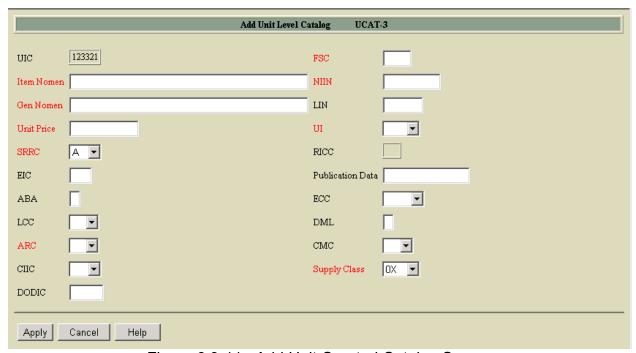


Figure 6.3-11 Add Unit Created Catalog Screen

NOTE: The fields displayed in red are mandatory.

- (2) Enter the new catalog information. For fields with an LOV, click on the LOV and then click the desired value. For fields without an LOV, type the desired value.
 - (3) Click the **Apply** button to save the record to the database.
 - (4) Click **OK** to the "Insert Successful" message.

- <u>6.4 Catalog Report</u>. Use this process to view and print User Catalog Listing, Catalog Change Notification Listing, Supplemental Catalog Listing, and SB700-Change/Delete Listing.
- <u>6.4.1 User Catalog Listing</u>. Use this tab to display and print a listing of all user created catalog records.
- a. From the **Catalog** menu, click the **Catalog Report** option to display the **Catalog Report** screen (Figure 6.4-1) with the **User Catalog Listing** tab.

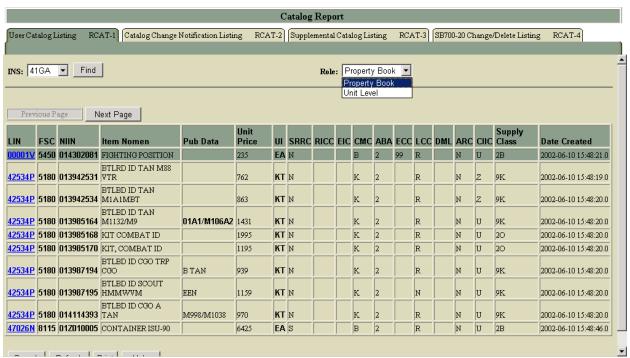


Figure 6.4-1 Catalog Report Screen, User Catalog Listing Tab

- (1) Click the underscored LIN to highlight a record.
- (2) Click the **Next Page** or **Previous Page** button to page through the listing.
- (3) Use horizontal scroll bar to display the bottom of the screen (Figure 6.4-2).



Figure 6.4-2 Catalog Report Screen, User Catalog Listing (with Buttons)

- b. To view the listing:
 - (1) Click the **ROLE** LOV and click the desired role.
- (2) Click the **INS** LOV or **UIC** LOV (the LOV displayed is based on the role selected) and click the desired value or click the **Find** button to display the **Installation Code** or **UIC Search** screen (Figure 6.4-3 and 6.4.4).

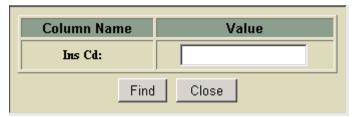


Figure 6.4-3 Installation Code Search



Figure 6.4-4 UIC Search

- (a) Type the desired Installation Code or UIC.
- (b) Click the **Find** button to display the **Catalog Report**, **User Created Listing** for the entered Installation Code or UIC.

- c. To search for a specific record:
- (1) Click the **Search** button to display the **User Catalog Listing Search** screen (Figure 6.4-5).

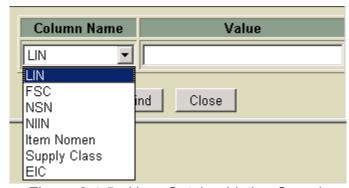


Figure 6.4-5 User Catalog Listing Search

- (2) Click the Column Name LOV and click the desired Column Name.
- (3) Enter the **Value** and click the **Find** button to display the search results.
- d. To print the report, click the **Print** button and **Open** the file using Microsoft Excel. Once the report is displayed in Microsoft Excel:
 - (1) Click **File** (located on the toolbar) to display the File Menu.
 - (2) Click **Print** and select the desired printing options.
 - (3) Click **OK** to print the listing.
 - (4) Click **Close** to exit from Microsoft Excel.

NOTE: For further assistance on the search or print functions, see Section 4.

<u>6.4.2 Catalog Change Notification Listing</u>. Use this tab to display and print catalog changes made by LOGSA.

NOTE: Records will only be displayed if there are changes.

a. From the Catalog Report screen click the Catalog Change Notification Listing tab to display the Catalog Change Notification Listing (Figure 6.4-6).

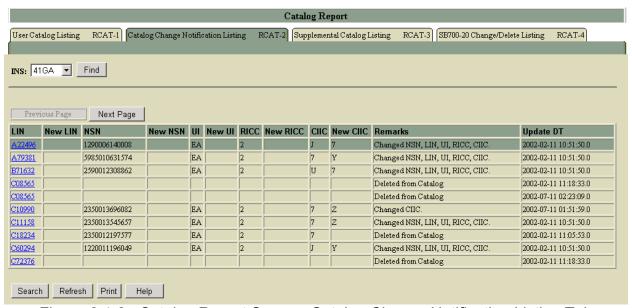


Figure 6.4-6 Catalog Report Screen, Catalog Change Notification Listing Tab

- b. To view the listing:
- (1) Click the **INS** LOV and click the desired Installation Code or click the Find button, type the desired Installation Code and then click the Find button (Figure 6.4-7).



Figure 6.4-7 Installation Code Search

- (2) Click the underscored LIN to highlight a record.
- (3) Click the **Next Page** or **Previous Page** button to page through the listing.

- c. To search for a specific record(s):
- (1) Click the **Search** button to display the **Catalog Change Notification Listing Search** screen (Figure 6.4-8).



Figure 6.4-8 Catalog Change Notification Listing Search

- (2) Click the Column Name LOV and click the desired Column Name.
- (3) Enter the **Value** and click the **Find** button to display the search results.
- d. To print the report, click the **Print** button and **Open** the file using Microsoft Excel. Once the report is displayed in Microsoft Excel:
 - (1) Click File (located on the toolbar) to display the File Menu.
 - (2) Click **Print** and select the desired printing options.
 - (3) Click **OK** to print the listing.
 - (4) Click **Close** to exit from Microsoft Excel.

NOTE: For further assistance on the search or print functions, see Section 4.

- <u>6.4.3 Supplemental Catalog Listing</u>. Use this tab to display and print the Supplemental Catalog Listing (FEDLOG records with a modified PUB DATA, UNIT PRICE, CIIC, or SRRC).
- a. From the **Catalog Report** screen click the **Supplemental Catalog Listing** tab to display the listing (Figure 6.4-9).

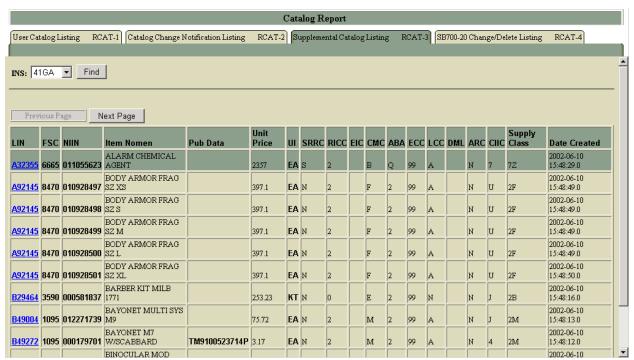


Figure 6.4-9 Catalog Report Screen, Supplemental Catalog Listing Tab

- b. To view the listing:
 - (1) Click the **INS** LOV and click the desired Installation Code.
 - (2) Click the underscored LIN to highlight a record.
 - (3) Click the **Next Page** or **Previous Page** button to page through the listing.
- c. To search for a specific record(s):
- (1) Click the **Search** button to display the **Supplemental Catalog Listing Search** screen (Figure 6.4-10).

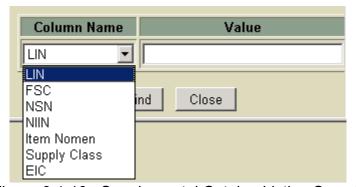


Figure 6.4-10 Supplemental Catalog Listing Search

- (2) Click the Column Name LOV and click the desired Column Name.
- (3) Enter the **Value** and click the **Find** button to display the search results.
- d. To print the report, click the **Print** button and **Open** the file using Microsoft Excel. Once the report is displayed in Microsoft Excel:
 - (1) Click **File** (located on the toolbar) to display the File Menu.
 - (2) Click **Print** and select the desired printing options.
 - (3) Click **OK** to print the listing.
 - (4) Click **Close** to exit from Microsoft Excel.

NOTE: For further assistance on the search or print functions, see Section 4.

- <u>6.4.4 SB700-20 Change/Delete Listing</u>. This tab displays and prints the SB700-20 Change/Delete Listing.
- a. Click the **SB700-20 Change/Delete Listing** tab to display the SB700-20 Change/Delete Listing screen (Figure 6.4-11).

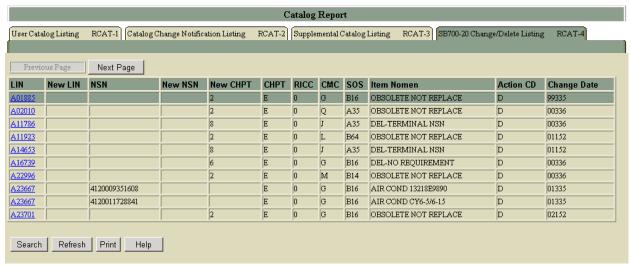


Figure 6.4-11 Catalog Report Screen, SB700-20 Change/Delete Listing Tab

- b. To view the listing:
 - (1) Click the underscored LIN to highlight a record.
 - (2) Click the **Next Page** or **Previous Page** button to page through the listing.
- c. To search for specific records:
- (1) Click the **Search** button to display the **SB700-20 Change/Delete Listing Search** screen (Figure 6.4-12).

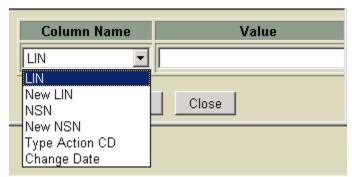


Figure 6.4-12 SB700-20 Change/Delete Listing Search

- (2) Click the Column Name LOV and click the desired Column Name.
- (3) Enter the **Value** and click the **Find** button to display the search results.
- d. To print the report, click the **Print** button and **Open** the file using Microsoft Excel. Once the report is displayed in Microsoft Excel:
 - (1) Click **File** (located on the toolbar) to display the File Menu.
 - (2) Click **Print** and select the desired printing options.
 - (3) Click **OK** to print the listing.
 - (4) Click **Close** to exit from Microsoft Excel.

NOTE: For further assistance on the search or print functions, see Section 4.

- <u>6.5 Component</u>. This function provides the capability to view the Logistics Support Activity (LOGSA) Master Component Listing, and to create and maintain component records for a specific UIC.
- <u>6.5.1 Master Component Listing</u>. This tab provides information on End Items and their associated components.
- <u>6.5.1.1 LOGSA</u>. This tab provides visibility of the LOGSA Master Component Listing.
- a. From the **SPR-Module Main Menu** click **Catalog** and then click **Component** to display the **Component Data** screen with the **Master Component Listing** tab, **LOGSA** tab defaulted (Figure 6.5-1).



Figure 6.5-1 Component Data, Master Component Listing Tab

- b. To view the listing:
 - (1) Click the **Sorted By** LOV and select the desired sort sequence.
 - (2) Click the **Next Page** or **Previous Page** button to page through the listing.
 - (3) Click the desired **LIN** to display the associated Component NSN information.

(4) Click the desired underscored **Component NSN** to display the **LOGSA Subcomponent Data** screen (Figure 6.5-2).

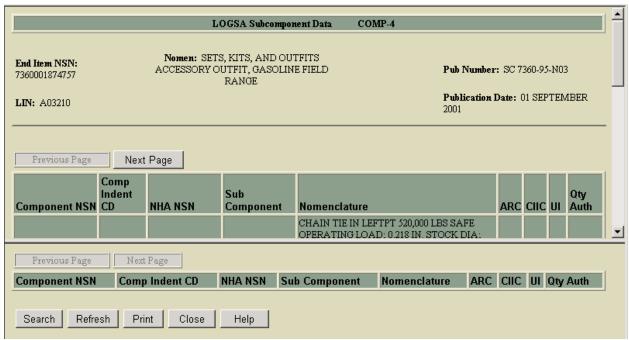


Figure 6.5-2 LOGSA Subcomponent Data

- c. To search the listing:
- (1) Click the **Search** button to display the **Master Component Listing Search** screen (Figure 6.5-3).

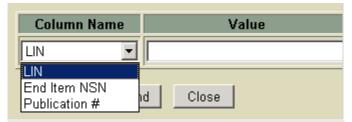


Figure 6.5-3 Master Component Listing Search

- (2) Click the Column Name LOV and click the desired Column Name.
- (3) Enter the desired **Value** and click the **Find** button to display the results.

- d. To print the report, click the **Print** button and **Open** the file using Microsoft Excel. Once the report is displayed in Microsoft Excel:
 - (1) Click **File** (located on the toolbar) to display the File Menu.
 - (2) Click **Print** and select the desired printing options.
 - (3) Click **OK** to print the listing.
 - (4) Click **Close** to exit from Microsoft Excel.
 - e. To export records:
- (1) Click the **Export** button to display the **LOGSA Component Export** screen (Figure 6.5-4).

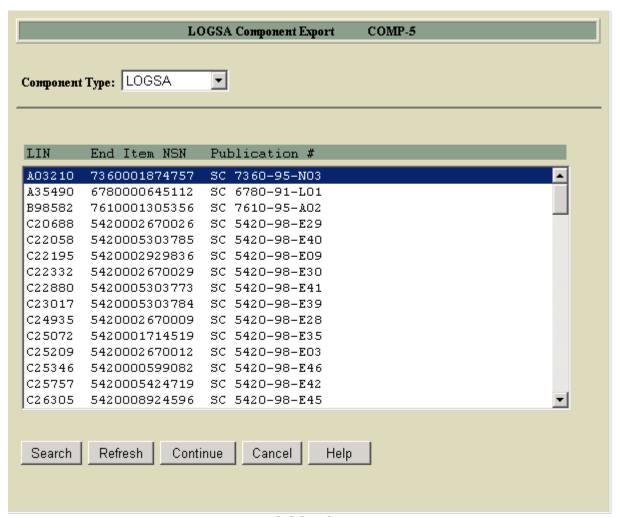


Figure 6.5-4 LOGSA Component Export

- (2) Click the **Component Type** LOV and click the desired type.
- (3) Hold the **Ctrl** key and click the desired records to export.

5).

(4) Click the **Continue** button to display the **Save As** ... screen (Figure 6.5-

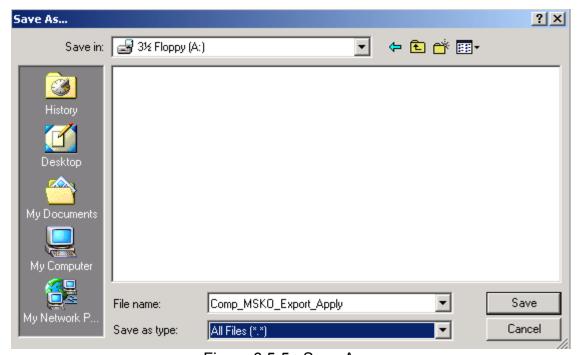


Figure 6.5-5 Save As...

- (a) Click the **Save in** LOV and click the desired location.
- (b) Click the **File name** field and enter the desired name.
- (c) Click the **Save as type** LOV and click the desired type.
- (d) Click the **Save** button to save the file and the system returns to the LOGSA Component Export screen.

f. To import records:

(1) Click the **Import** button to display the **Browse** screen (Figure 6.5-6).



Figure 6.5-6 Browse

(2) Click the Browse button to display the File Upload screen (Figure 6.5-7).

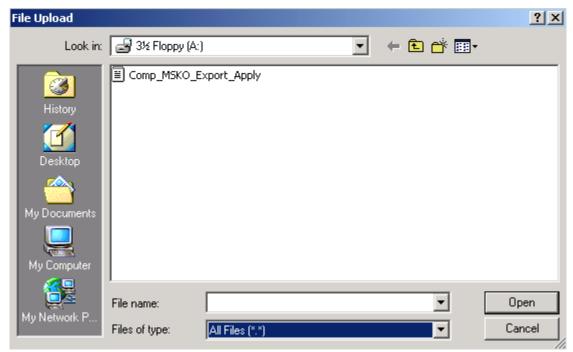


Figure 6.5-7 File Upload

- (a) Click the **Look in** LOV and click the desired location.
- (b) Click the **Files of type** LOV and click desired type.
- (c) Click the **File name** LOV and click the desired file name.

(d) Click the **Open** button to display the **Browse** screen with the selected file name (Figure 6.5-8).



Figure 6.5-8 Browse

- (e) Click the **Submit** button to import the file.
- g. Click the **LOGSA SKO** link to view WEBLOG, The Army's Sets, Kits, and Outfits Website (Figure 6.5-9).



Figure 6.2-9 Component Query

- (1) Click the desired selection and follow the prompts to view the information.
- (2) When finished with the related web site, click **Close** to return to the **SPR-Module Main Menu**.

- <u>6.5.1.2 User Created</u>. This tab provides visibility of the User Created Component Listing.
- a. From the SPR-Module Main Menu click Catalog and then click Component to display the Component Data screen with the Master Component Listing tab, LOGSA tab defaulted, then click the User Created tab (Figure 6.5-9).



Figure 6.5-9 Component Data, Master Component Listing, User Created Tab

- b. To view the listing:
- (1) Click the **UIC** LOV and click the desired UIC (or click the Find button and type the desired UIC and then click the Find button).
 - (2) Click the **Sorted By** LOV and select the desired sort sequence.
 - (3) Click the **Next Page** or **Previous Page** button to page through the listing.
- (4) Click the desired **LIN** to display the associated Component NSN information.

(5) Click the desired **End Item NSN** to display the User Subcomponent Data screen (Figure 6.5-10).

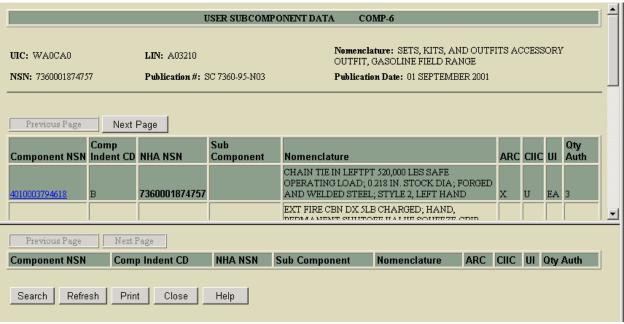


Figure 6.5-10 User Subcomponent Data

- c. To search the listing:
- (1) Click the **Search** button to display the **Master Component Listing Search** screen (Figure 6.5-11).

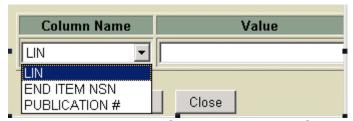


Figure 6.5-11 Master Component Listing Search

- (2) Click the **Column Name** LOV and click the desired name.
- (3) Enter the desired **Value** and click the **Find** button to display the results.

- d. To print the report, click the **Print** button and **Open** the file using Microsoft Excel. Once the report is displayed in Microsoft Excel:
 - (1) Click **File** (located on the toolbar) to display the File Menu.
 - (2) Click **Print** and select the desired printing options.
 - (3) Click **OK** to print the listing.
 - (4) Click **Close** to exit from Microsoft Excel.
 - e. To export records:
- (1) Click the **Export** button to display the **LOGSA Component Export** screen (Figure 6.5-12).

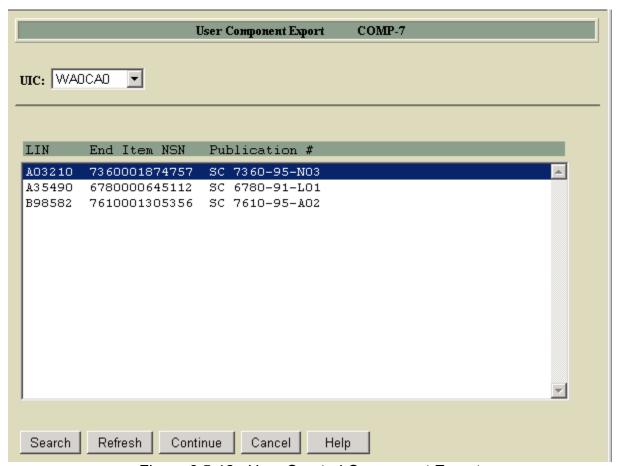


Figure 6.5-12 User Created Component Export

- (2) Click the **UIC** LOV and click the desired UIC.
- (3) Hold the **Ctrl** key and click the desired records to export.

(4) Click the **Continue** button to display the **Save As ...** screen (Figure 6.5-13).

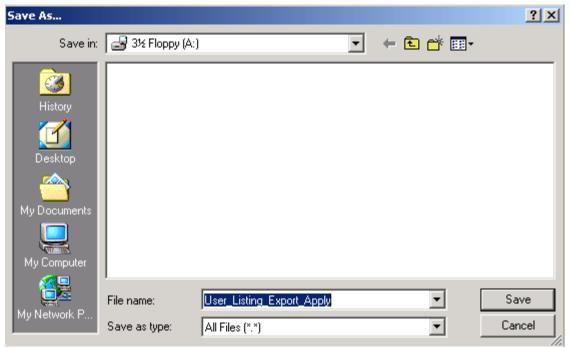


Figure 6.5-13 Save As...

- (a) Click the **Save in** LOV and click the desired location.
- (b) Click the **File name** field and enter the desired name.
- (c) Click the **Save as type** LOV and click the desired type.
- (d) Click the **Save** button to save the file and the system returns to the User Created Component Export screen.
 - f. To import records:
 - (1) Click the **Import** button to display the **Browse** screen (Figure 6.5-14).



Figure 6.5-14 Browse

(2) Click the **Browse** button to display the **File Upload** screen (Figure 6.5-15).

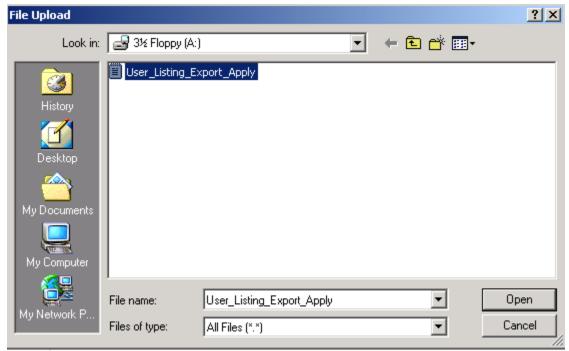


Figure 6.5-15 File Upload

- (a) Click the **Look in** LOV and click the desired location.
- (b) Click the **Files of type** LOV and click desired type.
- (c) Click the **File name** LOV and click the desired file name.
- (d) Click the **Open** button to display the **Browse** screen with the selected file name (Figure 6.5-16).

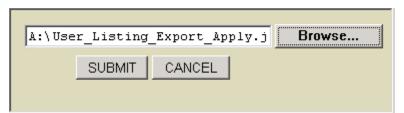


Figure 6.5-16 Browse

(e) Click the **Submit** button to import the file.

- <u>6.5.2 Copy Component Data</u>. This function provides the capability to copy Master Component Listing records (LOGSA) to another UIC.
- a. From the SPR-Module Main Menu click Catalog and then click Component to display the Component Data screen with the Master Component Listing, LOGSA tab defaulted, then click the Copy Component Data tab (Figure 6.5-17).

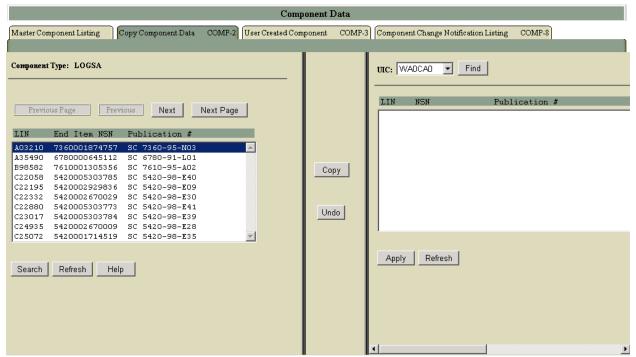


Figure 6.5-17 Component Data, Copy Component Data Tab

- b. To view the component data:
 - (1) Click **Component Type** and click the desired type.
- (2) Click the **Next**, **Previous**, **Next Page**, or **Previous Page** buttons to navigate through the list.

- c. To search the component data:
- (1) Click the **Search** button to display the **Component Data Search** (Figure 6.5-18).

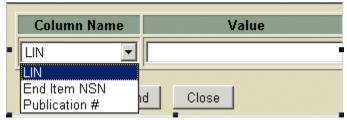


Figure 6.5-18 Component Data Search

- (2) Click the Column Name LOV and click the desired Column Name.
- (3) Enter the desired value and click the **Find** button to display the results.
- d. To copy component data records:
 - (1) Click the **Component Type** LOV and click the desired type.
- (2) Click the **UIC** LOV and click the desired UIC (or click the Find button and type the desired UIC and then click the Find button).
 - (3) Hold the Ctrl key and click the desired component data records.
 - (4) Click the **Copy** button.
- (5) Click the **Apply** button to save the records and display the "Inserted successful" message.
- (6) Click the **OK** button and the system returns to the **Component Data** screen with the **Copy Component Data** tab displayed.

- <u>6.5.3 User Created Component</u>. This function provides the capability to add, modify, and delete records to the User Created Component records.
- a. From the SPR-Module Main Menu click Catalog and then click Component to display the Component Data screen with the Master Component Listing, LOGSA tab defaulted, then click the User Created Component tab (Figure 6.5-19).



Figure 6.5-19 Component Data, User Created Component Tab

- b. To view the records:
- (1) From the **Component Data** screen, **User Created Component** tab, click the **UIC** LOV and click the desired UIC (or click the Find button and type the desired UIC and then click the Find button).
 - (2) Click the **Next Page** or **Previous Page** button to page through the listing.
 - (3) Click the underscored **LIN** to display the End Item NSN detail record.
 - c. To search for specific records:
- (1) From the **Component Data** screen, **User Created Component** tab, click the **Search** button to display the End Item Data Search screen (Figure 6.5-20) or click the **Search Details** to display the Component Data Search screen (Figure 6.5-21).

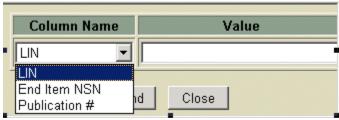


Figure 6.5-20 End Item Data Search



Figure 6.5-21 Component Data Search

- (2) Click the Column Name LOV and click the desired name.
- (3) Enter the desired value and click the **Find** button to display the results.
- d. To delete an End Item record and it's associated components:
- (1) From the **Component Data** screen, **User Created Component** tab, with the desired record displayed, click the **delete** button for the desired End Item record and the delete all subcomponents message is displayed (Figure 6.5-22).



Figure 6.5-22 Delete all Subcomponents Message

- (2) Click the **Yes** button and the "Delete successful" message is displayed.
- (3) Click the **OK** button and the deletion is complete.
- e. To modify the component quantity authorized:
- (1) From the **Component Data** screen, **User Created Component** tab, with the desired record displayed, enter the desired quantity authorized in the **QTY AUTH** field.
- (2) Click the **Apply** button to save the modification and the "Apply successful" message is displayed.
 - (3) Click the **OK** button to complete the modification.

- f. To add a Master Component List record:
- (1) From the **Component Data** screen, **User Created Component** tab, with the desired record displayed, click the **Insert** button to display the Add Master Component List screen (Figure 6.5-23).

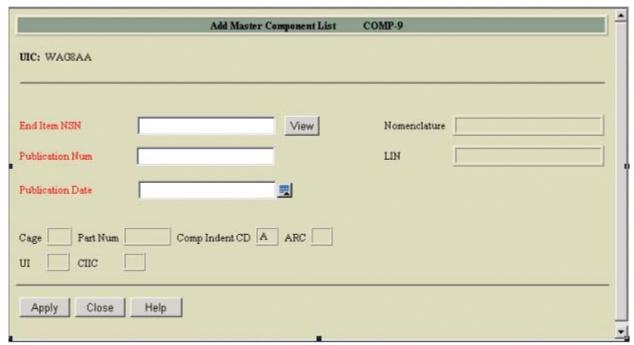


Figure 6.5-23 Add Master Component List

- (2) Enter the **End Item NSN** and click the **View** button to display the catalog information.
- (3) Enter the desired **PUBLICATION NUM**, **PUBLICATION DATE**, and **QTY AUTH**.
 - (4) Click the **Apply** button to display the "Insert Successful" message.
 - (5) Click the **OK** button to return to the Add Component Master List screen.

- g. To delete component records:
- (1) From the **Component Data** screen, **User Created Component** tab, with the desired record displayed, click the **delete** button for the desired component NSN record and the delete all subcomponents message is displayed (figure 6.5-24).



Figure 6.5-24 Delete all Subcomponents Message

- (2) Click the **Yes** button and the "Delete successful" message is displayed.
- (3) Click the **OK** button and the deletion is complete.
- h. To add, modify, or delete user created component records:
- (1) From the Component Data screen, User Created Component tab, with the desired record displayed, click the underscored End Item NSN to display the ADD/Modify Component Detail screen (Figure 6.5-25)

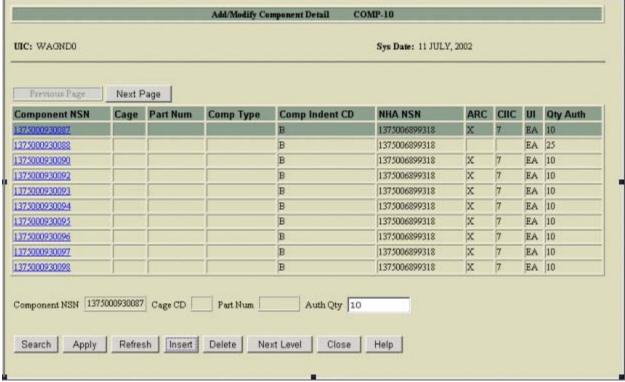


Figure 6.5-25 Add/Modify Component Detail

- (a) To search for specific records:
 - 1 Click the **Search** button to display the **Search** screen (Figure 6.5-

26).



Figure 6.5-26 Add/Modify Component Detail Search

- 2 Click the Column Name LOV and click desired name.
- 3 Type the desired value.
- 4 Click the **Find** button to display the results.
- (b) To update the **QTY AUTH**:
 - 1 Type the desired QTY AUTH for the desired record.
 - 2 Click the **Apply** button.
 - 3 Click OK to the "Apply Successful" message.

- (c) To add a Subcomponent detail record:
- <u>1</u> Click the **Insert** button for the desired record to display the **Add Subcomponent Detail** screen (Figure 6.5-27).

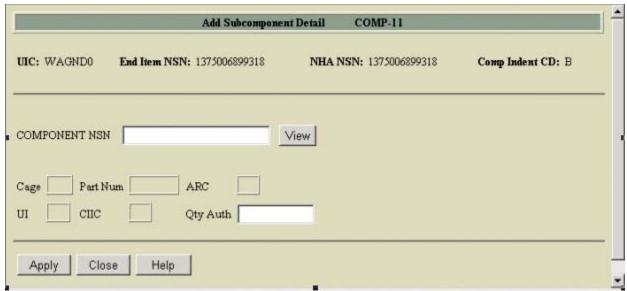


Figure 6.5-27 Add Subcomponent Detail

- $\underline{2}$ Type the **Component NSN** and click the **View** button to display the catalog information.
 - 3 Type the QTY AUTH.
 - 4 Click the **Apply** button to save.
 - 5 Click **OK** to the "Insert Successful" message.
- 6 Click the **Close** button to return to the **Add/Modify Component** screen.
 - (d) To delete a component detail record:
 - 1 Click the **Delete** button for the desired record.
 - 2 Click **Yes** to the "Delete All Subcomponents" message.
 - 3 Click **OK** to the "Delete Successful" message.
 - (e) Click Close when finished to return to the SPR-Module Main Menu.
- <u>6.5.4 Component Change Notification Listing.</u> This function provides the capability to view and print the Component Change Notification Listing.

a. From the SPR-Module Main Menu click Catalog and then click Component to display the Component Data screen with the Master Component Listing, LOGSA tab defaulted, then click the Component Change Notification Listing tab (Figure 6.5-28).

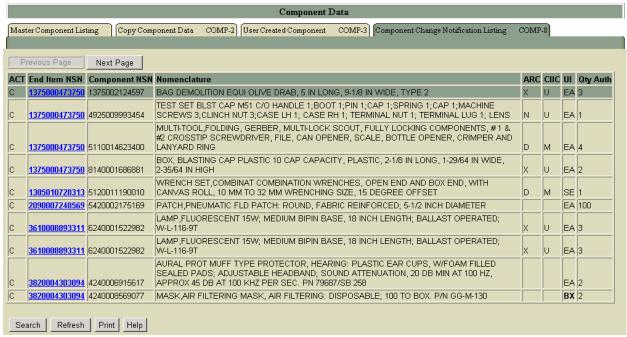


Figure 6.5-28 Component Change Notification Listing

- b. To view the records:
 - (1) Click the **Next Page** or **Previous Page** button to page through the listing.
 - (2) Click the underscored **End Item NSN** to highlight a record.
- c. To search for specific records:
 - (1) Click the **Search** button to display the search screen (Figure 6.5-29).

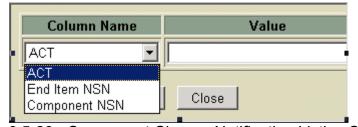


Figure 6.5-29 Component Change Notification Listing Search

- (2) Click the Column Name LOV and click the desired name.
- (3) Enter the desired value and click the **Find** button to display the results.
- d. To print the report, click the **Print** button and **Open** the file using Microsoft Excel. Once the report is displayed in Microsoft Excel:
 - (1) Click **File** (located on the toolbar) to display the File Menu.
 - (2) Click **Print** and select the desired printing options.
 - (3) Click **OK** to print the listing.
 - (4) Click **Close** to exit from Microsoft Excel.